

GUIDELINES FOR COMPLETING THE MAY E. TISDALE SCHOLARSHIP FUND APPLICATION

Please be advised that prior to completing the May E. Tisdale Scholarship Fund Application you should read completely the following information carefully, as no applications will be processed for review by the committee unless they are received in a timely manner with all required information included.

Personal Data

All personal data should be included and written legibly with special attention to addresses where you may be reached (both home and email), phone number, and birth date.

Sponsor Data

Your sponsor must be your parent or grandparent or yourself, if you are a member of UCT. There are no exceptions. The jurisdiction means the state in which the sponsor is a member.

Academic Data

You must have applied and been accepted to an institution of higher learning. If you are a first year student (freshman) we **MUST HAVE** a copy of your **LETTER OF ACCEPTANCE ON COLLEGE LETTERHEAD** included with the application. We also require your GPA for the previous year as well as all other information requested. Online college applications will be accepted and all guidelines remain the same.

Awards Received

It is very important that you share with us any special awards (academic/sport) that you have received, as well as community activities you have been involved with.

Financial

We need to know both parents' incomes, as well as your own, if they both support you. Any explanations you can give regarding incomes are helpful. Please also include any additional income within the household such as social security, social assistance, etc. **Please be very specific about who supports you.** It is very important that you list all scholarships received or anticipated by name as well as the amounts of each.

Other

Please provide us with names and ages of any children in the household under age 21 on the first line and names and ages of those who are unmarried and attending college and living at home on the second line.

Regulations & Requirements

It is imperative that the deadline be adhered to. Applications will not be accepted for those applicants who are furthering their education beyond four years or are married.

We require your **picture** so that if you are chosen as a recipient we can publish it in our organization's magazine *The Sample Case*, so we ask that you submit the best quality photo possible. Make sure the print is in color and is a clear head and shoulders image on photo print quality paper. Images that are black and white, grainy, blurry or of poor quality will not be used. If a quality print cannot be submitted, a digital photo file can be emailed to lfisher@uct.org. Be sure the file is high resolution to ensure good quality. Most print publications require a photo of at least 300 dpi (dots per inch) to reprint. JPEG and TIFF files are the best and most widely accepted formats.

Additional Information

Anything additional that you can provide to us to enable us to better appreciate who you are, what you enjoy, what you have been involved with, your family financial situation, etc., will be very helpful.

Should you have any questions regarding these instructions or the application, please feel free to call me at **(717) 802-2527** or email me at **stough5000@gmail.com**.



The Order of United Commercial Travelers of America
May E. Tisdale Scholarship Fund
Scholarship Application



Please read carefully all of the attached guidelines for completing this application

If the application is incomplete, it will not be processed for review by the committee.

PERSONAL DATA

Name: _____ Date of Request: _____

Present Address: _____
Street City State/Prov. Zip/Postal Code

Permanent Address: _____
Street City State/Prov. Zip/Postal Code

Telephone Number (Where you can be reached): (_____) _____

Email Address: _____

Date of Birth: _____ Male: _____ Female: _____

SPONSOR DATA

Name of Sponsor: _____ Relationship: _____

UCT Member No: _____ Jurisdiction: _____

Present Address: _____
Street City State/Prov. Zip/Postal Code

ACADEMIC DATA

Name of college/vocational technical planning to attend:* _____

On line college applications will be accepted. All guidelines remain the same.

******Verification of acceptance for the first year is required**

Address: _____ Prior Year GPA: _____

Year of study for which you are applying: (Circle One) 1. Freshman 2. Sophomore 3. Junior 4. Senior

Major Field of Study: _____

AWARDS RECEIVED

Special Awards - Academic/Sport: _____

Community Activities/Volunteerism: _____

FINANCIAL

Father's annual income before taxes: \$ _____

Mother's annual income before taxes: \$ _____

Applicant's annual income before taxes: \$ _____

Other income within the household not included above: \$ _____
(Such as Social Assistance or Social Security)

Names of all scholarships you are receiving and amounts for the year in which you are applying:

Name: _____ \$ _____ Name: _____ \$ _____

Name: _____ \$ _____ Name: _____ \$ _____

OTHER

Names/Ages - Minor children living at home: _____

Names/Ages - Unmarried siblings in college: _____

REGULATIONS & REQUIREMENTS

1. Fully completed applications to be received by June 15 at the following address:

Sandra Stough, P O. Box 429, Dillsburg, PA 17019
Phone: (717) 802-2527 / Email: stough5000@gmail.com

2. Scholarships are available to college students in undergraduate studies.

3. Married applicants not accepted.

4. A CLEAR AND DEFINITE NEED FOR ASSISTANCE MUST BE SHOWN.

5. Please add additional sheets as needed

6. **A high resolution color photograph must accompany application for publicity purposes: See guidelines**

Signature of Applicant

Signature of Parent/Sponsor

Note: All information is Confidential to Committee