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PROPOSED AMENDMENTS
to the
Constitution and Bylaws of
The Order of United Commercial Travelers of America

February 2022, Columbus, Ohio

To the officers and members of the international council and the regional and local councils of The Order of United Commercial Travelers of America:

Greetings,

As required by Article IX, Section 1, of the UCT constitution and bylaw 20 of the bylaws, I present the proposed amendments to the constitution and bylaws of the Order, which were received prior to Dec. 25, 2021, the last day prior to which amendments could be submitted under the provisions of the constitution and presented by members in good standing in the Order.

The new material in the proposed amendments appears in RED BOLD. The proposed amendments will be submitted to the international council when it convenes for the hybrid Annual Session on June 25, 2022.

The amendments this year primarily address title changes to ensure continuity within the constitution.

As always, these amendments are being sent to you in accordance with the UCT constitution so that they may be discussed among your council members in advance of the 2022 UCT convention. A copy of the most recent UCT constitution can be found on the UCT website at www.uct.org under About Us.

Fraternally,
Richard Redman
UCT Secretary-Treasurer

Proposed Amendments to the UCT Constitution 2022

Proposed Amendment No. 1

Submitted by: UCT Board of Governors, Dianna Wolfe, President

Explanation: The change is for continuity within the constitution.

Current

Article II, Section 2, Page 5, Lines 27-36

Article II, Section 2. The officers of each local council shall be:

1. Local President.
2. Local Vice President.
3. Local Past President.
4. Local Secretary-Treasurer.
5. 1st Local Director. (optional)
6. 2nd Local Director. (optional)
7. 3rd Local Director. (optional)
8. Local Chaplain. (optional)
9. Up to Four Elected Members of Local Executive Committee.

Proposed

Amend Article II, Section 2, Page 5, Lines 27-36, to read:

Article II, Section 2. The **elected** officers of each local council shall be:

1. Local President.
2. Local Vice President.
3. Local Past President.
4. Local Secretary-Treasurer.
5. 1st Local Director. (optional)
6. 2nd Local Director. (optional)
7. 3rd Local Director. (optional)
- ~~8. Local Chaplain. (optional)~~
8. Up to Four Elected Members of Local Executive Committee.

Proposed Amendment No. 2

Submitted by: UCT Board of Governors, Dianna Wolfe, President

Explanation: The change is for continuity within the constitution.

Current

Article II, Section 2, Page 6, Lines 1-4

At the first annual election held by a local council, all officers shall be elected to serve until the second annual election, except that half of the elected members of the executive committee shall be elected to serve until the third annual election.

Proposed

Amend Article II, Section 2, Page 6, Lines 1-4, to read:

At the first annual election held by a local council, all officers shall be elected to serve until the second annual election, except that half of the elected members of the **local** executive committee shall be

elected to serve until the third annual election.

Proposed Amendment No. 3

Submitted by: UCT Board of Governors, Dianna Wolfe, President

Explanation: The change is for continuity within the constitution.

Current

Article II, Section 2, Page 6, Lines 8-10

All officers of local councils shall be elected annually for a term of one year except elected members of the executive committee, who are elected for two-year terms.

Proposed

Amend Article II, Section 2, Page 6, Lines 8-10, to read:

All officers of local councils shall be elected annually for a term of one year except elected members of the **local** executive committee, who are elected for two-year terms.

Proposed Amendment No. 4

Submitted by: UCT Board of Governors, Dianna Wolfe, President

Explanation: The change is for continuity within the constitution.

Current

Article II, Section 2, Page 6, Lines 14-19

The officers of local councils shall be elected at the first regular March meeting of each council and may be installed on the day of their election. If a council defers their installation to their next regular meeting, all officers shall commence their duties on that date, with the exception of the secretary-treasurer whose duties shall begin April 1.

Proposed

Amend Article II, Section 2, Page 6, Lines 14-19, to read:

The officers of local councils shall be elected at the first regular March meeting of each council and may be installed on the day of their election. If a council defers their installation to their next regular meeting, all officers shall commence their duties on that date, with the exception of the **local** secretary-treasurer whose duties shall begin April 1.

Proposed Amendment No. 5

Submitted by: UCT Board of Governors, Dianna Wolfe, President

Explanation: The change is for continuity within the constitution regarding the chaplain.

Current

Article II, Section 2, Page 6, Lines 30-39

The title of past local president shall be conferred on: any local past president who shall have served for a term of one full year; any secretary-treasurer who shall have served for three full years; and any member of the executive committee or chaplain who shall have served for four full years. Also, anyone who has served as a line officer, chaplain and/or a member of the executive committee for a total of four years in the member's own or another council, as long as they are a council member, may receive, by a

majority vote of the members present and voting at a meeting of the council, the title of past local president.

Proposed

Amend Article II, Section 2, Page 6, Lines 30-39, to read:

The title of past local president shall be conferred on: any local past president who shall have served for a term of one full year; any **local** secretary-treasurer who shall have served for three full years; and any member of the **local** executive committee or **local** chaplain who shall have served for four full years. Also, anyone who has served as a **local** line officer, **local** chaplain and/or a member of the **local** executive committee for a total of four years in the member's own or another council, as long as they are a council member, may receive, by a majority vote of the members present and voting at a meeting of the **local** council, the title of past local president.

Proposed Amendment No. 6

Submitted by: UCT Board of Governors, Dianna Wolfe, President

Explanation: The change is for continuity within the constitution.

Current

Article II, Section 3, Page 7, Lines 17-24

Article II, Section 3. Local President. The local president is the presiding executive officer of the council. It is the local president's responsibility to preside at all council meetings, to serve on the council's executive committee, to maintain supervision of all ritualistic work of the council, to operate the council in accordance with the Constitution, Bylaws and Standing Orders of the Order and to give the charge of the office at the initiation of candidates.

Proposed

Amend Article II, Section 3, Page 7, Lines 17-24, to read:

Article II, Section 3. Local President. The local president is the presiding executive officer of the council. It is the local president's responsibility to preside at all council meetings, to serve on the council's **local** executive committee, to maintain supervision of all ritualistic work of the council, to operate the council in accordance with the Constitution, Bylaws and Standing Orders of the Order and to give the charge of the office at the initiation of candidates.

Proposed Amendment No. 7

Submitted by: UCT Board of Governors, Dianna Wolfe, President

Explanation: The change is for continuity within the constitution.

Current

Article II, Section 3, Page 7, Lines 25-26

The local president appoints all council committees, except the executive committee.

Proposed

Amend Article II, Section 3, Page 7, Lines 25-26, to read:

The local president appoints **the local chaplain and** all council committees, except the **local** executive committee.

Proposed Amendment No. 8

Submitted by: UCT Board of Governors, Dianna Wolfe, President

Explanation: The change is for continuity within the constitution.

Current

Article II, Section 6, Page 8, Lines 15-21

Article II, Section 6. Secretary-Treasurer. The secretary-treasurer of a local council shall keep a record of the proceedings of the council, have custody of the council's funds and perform such other duties as may be prescribed by the Local Council Guidelines or as may be assigned by the local president, executive committee, regional president, UCT president or Board of Governors.

Proposed

Amend Article II, Section 6, Page 8, Lines 15-21, to read:

Article II, Section 6. Local Secretary-Treasurer. The **local** secretary-treasurer of a local council shall keep a record of the proceedings of the council, have custody of the **local** council's funds and perform such other duties as may be prescribed by the Local Council Guidelines or as may be assigned by the local president, **local** executive committee, regional president, UCT president or Board of Governors.

Proposed Amendment No. 9

Submitted by: UCT Board of Governors, Dianna Wolfe, President

Explanation: The change is for continuity within the constitution.

Current

Article II, Section 10, Page 9, Lines 9-34

Article II, Section 10. Executive Committee. The executive committee of a local council shall consist of the following members: the local president, the local vice president, the secretary-treasurer and a minimum of two other members of said local council, with one-half of these members elected annually to serve for a term of two years each. Each council may elect to have its local past president serve as a member of the executive committee. The executive committee shall choose its own chairman.

It is the responsibility of the executive committee to examine all accounts and approve such as are valid against its council. The committee shall examine quarterly, or whenever it deems it advisable, the books, papers and property of the secretary-treasurer and all funds and property in the secretary-treasurer's possession. The committee may require reports and accounts from the secretary-treasurer as often as deemed advisable, so as to maintain an oversight over the books, papers, accounts, funds, property and business of its council."

The executive committee shall designate one member of the executive committee (other than the secretary-treasurer) to countersign all checks or vouchers issued by the secretary-treasurer.

The executive committee shall perform such other duties as prescribed by the Local Council Guidelines or as may be assigned by the regional president, regional executive committee or the Board of Governors.

Proposed

Amend Article II, Section 10, Page 9, Lines 9-34, to read:

Article II, Section 10. Local Executive Committee. The executive committee of a local council shall consist of the following members: the local president, the local vice president, the **local** secretary-treasurer and a minimum of two other members of said local council, with one-half of these members

elected annually to serve for a term of two years each. Each council may elect to have its local past president serve as a member of the **local** executive committee. The **local** executive committee shall choose its own chairman.

It is the responsibility of the **local** executive committee to examine all accounts and approve such as are valid against its council. The committee shall examine quarterly, or whenever it deems it advisable, the books, papers and property of the **local** secretary-treasurer and all funds and property in the **local** secretary-treasurer's possession. The committee may require reports and accounts from the **local** secretary-treasurer as often as deemed advisable, so as to maintain an oversight over the books, papers, accounts, funds, property and business of its council."

The **local** executive committee shall designate one member of the **local** executive committee (other than the **local** secretary-treasurer) to countersign all checks or vouchers issued by the **local** secretary-treasurer.

The **local** executive committee shall perform such other duties as prescribed by the Local Council Guidelines or as may be assigned by the regional president, regional executive committee or the Board of Governors.

Proposed Amendment No. 10

Submitted by: UCT Board of Governors, Dianna Wolfe, President

Explanation: The change is for continuity within the constitution.

Current

Article II, Section 11, Page 9, Lines 35-42

Article II, Section 11. Chaplain. (Optional) The chaplain of a local council shall conduct devotional exercises at the opening and closing of the council session, give the charge of the office at the initiation of candidates and perform such other duties as prescribed by the Local Council Guidelines or as may be required by the local president. If there is no one serving as chaplain, then the local president shall, from time to time, appoint someone to perform these duties.

Proposed

Amend Article II, Section 11, Page 9, Lines 35-42, to read:

Article II, Section 11. Local Chaplain. (Optional) The **local** chaplain of a local council shall conduct devotional exercises at the opening and closing of the council session, give the charge of the office at the initiation of candidates and perform such other duties as prescribed by the Local Council Guidelines or as may be required by the local president. If there is no one serving as **local** chaplain, then the local president shall, from time to time, appoint someone to perform these duties.

Proposed Amendment No. 11

Submitted by: UCT Board of Governors, Dianna Wolfe, President

Explanation: The change is for continuity within the constitution.

Current

Article II, Section 12, Page 10, Lines 8-14

If a vacancy occurs, from any cause, in any office in a local council, the executive committee shall fill such vacancy by the appointment of some eligible person thereto until the next annual election.

If the executive committee fails to appoint a person eligible to fill a vacancy in any office, such vacancy shall be filled by the council at its next session.

Proposed

Amend Article II, Section 12, Page 10, Lines 8-14, to read:

If a vacancy occurs, from any cause, in any office in a local council, the **local** executive committee shall fill such vacancy by the appointment of some eligible person thereto until the next annual election.

If the **local** executive committee fails to appoint a person eligible to fill a vacancy in any office, such vacancy shall be filled by the council at its next session.

Proposed Amendment No. 12

Submitted by: UCT Board of Governors, Dianna Wolfe, President

Explanation: The change is for continuity within the constitution.

Current

Article II, Section 17, Page 11, Lines 23-29

Examining Finance Committee. The examining finance committee shall consist of three members. At the regular February session of the council, the local president shall appoint a member to serve on this committee for a term of three years. Such appointee shall serve as chairman of the committee during the member's third year. None of the members of this committee shall be members of the executive committee.

Proposed

Article II, Section 17, Page 11, Lines 23-29

Examining Finance Committee. The examining finance committee shall consist of three members. At the regular February session of the **local** council, the local president shall appoint a member to serve on this committee for a term of three years. Such appointee shall serve as chairman of the committee during the member's third year. None of the members of this committee shall be members of the **local** executive committee.

Proposed Amendment No. 13

Submitted by: UCT Board of Governors, Dianna Wolfe, President

Explanation: The change is for continuity within the constitution.

Current

Article III, Section 3, Page 13, Lines 31-40

A local council contemplating surrendering its charter must give a written notice to UCT Headquarters and the regional secretary and each member in good standing in said council of a meeting to be held not less than 30 days from the date of such notice, at which meeting the question shall be put, "Shall this council surrender its charter?" If a majority of those present vote in the affirmative, the secretary-treasurer shall at once forward all money belonging to the Order together with all records, books and the charter of the council to UCT Headquarters and at the same time notify the regional secretary of the action taken.

Proposed

Amend Article III, Section 3, Page 13, Lines 31-40, to read:

A local council contemplating surrendering its charter must give a written notice to UCT Headquarters and the regional secretary and each member in good standing in said council of a meeting to be held not

less than 30 days from the date of such notice, at which meeting the question shall be put, "Shall this council surrender its charter?" If a majority of those present vote in the affirmative, the **local** secretary-treasurer shall at once forward all money belonging to the Order together with all records, books and the charter of the **local** council to UCT Headquarters and at the same time notify the regional secretary of the action taken.

Proposed Amendment No. 14

Submitted by: UCT Board of Governors, Dianna Wolfe, President

Explanation: The change is for continuity within the constitution regarding local, regional or international officer identifications.

Current

Article III, Section 4, Page 15, Lines 6-19

Article III, Section 4. The officers of each regional council shall be:

1. Regional President.
2. Regional Vice President.
3. Regional Past President.
4. Regional Secretary.*
5. Regional Treasurer.*
6. 1st Regional Director.
7. 2nd Regional Director. (optional)
8. 3rd Regional Director. (optional)
9. Up to Four Elected Members of Regional Executive Committee.

* The offices of Secretary and Treasurer may be combined as: Regional Secretary/Treasurer

Proposed

Article III, Section 4, Page 15, Lines 6-19

Article III, Section 4. The **elected** officers of each regional council shall be:

1. Regional President.
2. Regional Vice President.
3. Regional Past President.
4. Regional Secretary.*
5. Regional Treasurer.*
6. 1st Regional Director.
7. 2nd Regional Director. (optional)
8. 3rd Regional Director. (optional)
9. Up to Four Elected Members of Regional Executive Committee.

* The offices of **Regional** Secretary and **Regional** Treasurer may be combined as: Regional Secretary/Treasurer

Proposed Amendment No. 15

Submitted by: UCT Board of Governors, Dianna Wolfe, President

Explanation: The change is for continuity within the constitution regarding local, regional or international officer identifications.

Current

Article III, Section 8, Page 18, Lines 39-42

Prior to each session of the regional council, the regional secretary shall send to each secretary-treasurer blank forms for the credentials of representatives and alternates.

Proposed

Amend Article III, Section 8, Page 18, Lines 39-42, to read:

Prior to each session of the regional council, the regional secretary shall send to each **local** secretary-treasurer blank forms for the credentials of representatives and alternates.

Proposed Amendment No. 16

Submitted by: UCT Board of Governors, Dianna Wolfe, President

Explanation: The change is for continuity within the constitution.

Current

Article III, Section 21, Page 22, Lines 33-36

Regional council representatives to special UCT sessions shall comprise those elected by the regional council at its regular preceding session, subject to Constitutional provisions for filling vacancies.

Proposed

Amend Article III, Section 21, Page 22, Lines 33-36, to read:

Regional council representatives to special UCT sessions shall comprise those elected by the regional council at its regular preceding **annual** session, subject to Constitutional provisions for filling vacancies.

Proposed Amendment No. 17

Submitted by: UCT Board of Governors, Dianna Wolfe, President

Explanation: The change is for continuity within the constitution.

Current

Article V, Section 1, Page 29, Lines 32-36

Article V, Section 1. Each regional council shall have the right to levy an annual per capita tax on the local councils under its control and jurisdiction, payable at such times and in such amounts as each regional council may determine at its regional council session.

Proposed

Amend Article V, Section 1, Page 29, Lines 32-36, to read:

Article V, Section 1. Each regional council shall have the right to levy an annual per capita tax on the local councils under its control and jurisdiction, payable at such times and in such amounts as each regional council may determine at its regional council **annual** session.

Proposed Amendment No. 18

Submitted by: UCT Board of Governors, Dianna Wolfe, President

Explanation: The change is because there is only one annual session.

Current

Article VIII, Section 1, Page 31, Lines 35-38

Article IX, Section 1. Proposed amendments to this Constitution, Bylaws and Articles of Incorporation shall be submitted in writing and filed at UCT Headquarters at least six months before the convening of the annual sessions of the International Council.

Proposed

Amend Article VIII, Section 1, Page 31, Lines 35-38, to read:

Article VIII Section 1. Proposed amendments to this Constitution, Bylaws and Articles of Incorporation shall be submitted in writing and filed at UCT Headquarters at least six months before the convening of the annual **session** of the International Council.

Proposed Amendment No. 19

Submitted by: UCT Board of Governors, Dianna Wolfe, President

Explanation: The change is for continuity with ritual wording.

Current

Bylaw 15, Page 38, Lines 10-11

Has any councilor anything to offer personally, for the good of this council in particular, or the fraternity in general?

Proposed

Amend Bylaw 15, Page 38, Lines 10-11, to read:

Has any councilor anything to offer personally, for the good of this council in particular, or the **fraternity Order** in general?